

April Board Meeting Minutes



1091 Snelling Ave. North, St. Paul, MN 55108
 Telephone: (651) 642-0667 | Website: <https://midwaystar.org>

April 19, 2024
 2:00 PM
 In-Person

Mission: Midway Star Academy will create a learning environment that incorporates the cultural experiences of its students by enriching their personal and innate characteristics while setting high expectations and infusing personalized learning into the curriculum to improve student engagement and achievement.

Vision: We envision a school where every student is known, valued, and supported as an individual, with student-centered educational programs to meet each student's unique needs and interests.

Call to order: Abdiweli Mohamud called the meeting to order at 2:00 PM on Friday 4/19/2024.

I. Attendance (Secretary)

Board Members Present or Absent:

Name	Jul y	Augus t	Septembe r	Octobe r	Novembe r	Decembe r	Januar y	Februar y	Marc h	Apri l	Ma y	Jun e
1. Abdiweli Mohamud (Chair, Community Member)	P	P	P	P	P	P	P	P	P	P		
2. Amina Abdullahi (Parent, Community)	A	P	P	P	P	P	P	P	A	P		
3. Osman Ali (Community, Member)	P	P	P	P	P	A	P	P	P	P		
4. Abdulkadir Abdalla (Vice-Chair, Community)	P	P	P	P	A	P	P	A	P	P		
5. Kaltoon Aded (Teacher)	P	P	P	P	P	A	P	A	P	P		
6. Anna Hemstead (Teacher)		P	P	P	P	P	P	P	P	P		
Mohamed Warsame (Ex-Officio)		P	P	P	P	P	P	P	P	p		

Guests and Community Members Present:

Name	Position/Role
Curtis Keillen	School attorney
Robert Proccacini	Dieci School Finance

II. Declaration of Conflicts of Interest

III. Public Comment

IV. Approval of Agenda

Action Item:

Motion: Move to approve the April 19, 2024, Board Meeting Agenda.

Made by: Abdulkadir

Seconded by: Osman

Discussion:

Vote:

Yea: 6

Nay:

Abstain:

Roll Call Vote	Yea/Nay/Abstain
1. Abdiweli Mohamud (Chair, Community Member)	Y
2. Amina Abdullahi (Parent member)	Y
3. Osman Ali (Community Member)	Y
4. Abdulkadir Abdalla (Vice-Chair, Community member)	Y
5. Kaltoon Aded (Teacher)	Y
6. Anna Hemstead	Y

Decision: Motion carries

V. Approval of Minutes

Action Item:

Motion: Move to approve the March 15, 2024, Board Meeting Agenda.

Made by: Abdulkadir

Seconded by: Osman

Discussion:

Vote:

Yea: 6

Nay:

Abstain:

Roll Call Vote	Yea/Nay/Abstain
1. Abdiweli Mohamud (Chair, Community Member)	Y
2. Amina Abdullahi (Parent member)	Y
3. Osman Ali (Community Member)	Y
4. Abdulkadir Abdalla (Vice-Chair, Community member)	Y

5. Kaltoon Aded (Teacher)	Y
6. Anna Hemstead	Y

Decision: Motion carries

VI. Reports/Presentations

Subject/Presenter:	Academic Report
Discussion	
Subject/Presenter:	Update on Contractual Goals
Discussion	

VII. New Business

A. Approval of 2024-25 School Calendar

Action Item: Approval of 2025-25 School Calendar

Motion: Move to approve the 2024-25 School Calendar

Made by: Anna

Seconded by: Abdulkadir

Discussion:

Vote: Yea: 6 Nay: Abstain:

Roll Call Vote	Yea/Nay/Abstain
1. Abdiweli Mohamud (Chair, Community Member)	Y
2. Amina Abdullahi (Parent member)	Y
3. Osman Ali (Community Member)	Y
4. Abdulkadir Abdalla (Vice-Chair, Community member)	Y
5. Kaltoon Aded (Teacher)	Y
6. Anna Hemstead	Y

Decision: Motion carries

B. Executive Director’s Evaluation

Per MN Statute, section 13D.01, the meeting will be closed to discuss the evaluation of the executive director.

The executive director chose not to close the meeting. The board members discussed the director’s evaluation and were satisfied with the director’s job and where the school is headed. The director and board chair shared the board with the great news of renewing the charter school’s contract with our authorizer, the Pillsbury United Communities. This five-year contract shows that the authorizer is pleased with the school’s current academic and financial standing and believes that by continuing the current policies, the school will shortly meet its stated educational goals. Mr. Warsame added that his goal is to pave the way for the school to show tremendous academic growth. The board commended the job Mr. Warsame has done since joining Midway Star about four years ago.

C. Reopen the Meeting

D. Board Self-Evaluation

- a. All board members will complete the self-evaluation survey by May 3, 2024. The results of the survey will be used to create the board development plan for FY25. You may access the survey via this link: <https://www.surveymonkey.com/r/KSMX52F>

E. Parent Satisfaction Survey

- a. Determine dates and methods for distributing parent satisfaction survey

VIII. Executive Directors Report

Mr. Warsame discussed the school’s goal of administering the MCA and NWEA exams before the end of May. We will know more about our academic progress once the tests have been completed.

- A. Enrollment Projections:** We will do what we can to ensure the enrollment numbers stay the same at 415
- B. Staffing Updates:** Looking to hire more teachers
- C. Other/General**

IX. Treasurer Report

- A. Financials Report and Update**
- B. Approve financial reports**

Action Item:

Motion: Move to approve the financial report for March.

Made by: Abdulkadir

Seconded by: Kaltoon

Discussion:

Vote:

Yea: 6

Nay:

Abstain:

Roll Call Vote	Yea/Nay/Abstain
1. Abdiweli Mohamud (Chair, Community Member)	Y
2. Amina Abdullahi (Parent member)	Y
3. Osman Ali (Community Member)	Y
4. Abdulkadir Abdalla (Vice-Chair, Community member)	Y
5. Kaltoon Aded (Teacher)	Y
6. Anna Hemstead	Y

Decision: Motion carries.

X. Policy Review

- A. Review/approve policies due for review**

Action Item: Review and approve policies

Motion: Move to approve the following policies:

- 1. Mandated Reporting of Child Neglect or Physical or Sexual Abuse
- 2. Student Sex Nondiscrimination

3. Student Promotion, Retention, and Program Design
4. Adoption of School Budget
5. Out-of-State Travel by Board Members
6. Concussion Procedures

Made by: Abdiweli

Seconded by: Abdulkadir

Discussion:

Vote:

Yea: 6

Nay:

Abstain:

Roll Call Vote	Yea/Nay/Abstain
1. Abdiweli Mohamud (Chair, Community Member)	Y
2. Amina Abdullahi (Parent member)	Y
3. Osman Ali (Community Member)	Y
4. Abdulkadir Abdalla (Vice-Chair, Community member)	Y
5. Kaltoon Aded (Teacher)	Y
6. Anna Hemstead	Y

Decision: Motion carries

B. Review policies to be approved in May. Please review and make edits/suggestions prior to the May board meeting.

1. Expense Reimbursement
2. Development, Adoption, and Implementation of Policies Policy
3. Family and Medical Leave and Long-term Leave Policy

XI. Board Training

A. Board Members will watch the following video from Board Roles and Responsibilities: Create a Board Development Plan

[Create a Board Development \(1-14-22\)-720p-220115.mp4](#)

B. Board members will take the quiz individually or as a group:

[Create a Board Development Plan Quiz.pptx](#)

New Board Member	Met Requirement? Took the first training within 6 months of being seated and continued all 3 meetings within 12 months of being seated.		
	Board Roles and Responsibilities	Employment Policies and Practices	Financial Management
Anna Hemstead	Abide by the Bylaws, MNCharterboard, 10.20.23 Adopt a WBWF Strategic Plan, MNCharterboard, 11.17.23	Safeguard Private Data, MNCharterboard, 10.20.23	Financial Oversight of Pupil Units, MNCharterboard, 3.22.24

Continuing Board Member	Met Requirement? Continuing Board members need to receive at least one training annually.
Abdiweli Mohamud	<p>Abide by the Bylaws, MNCharterboard, 10.20.23</p> <p>Safeguard Private Data, MNCharterboard, 10.20.23</p> <p>Adopt a WBWF Strategic Plan, MNCharterboard, 11.17.23</p> <p>Financial Oversight of Pupil Units, MNCharterboard, 3.22.24</p>
Amina Abdullahi	<p>Abide by the Bylaws, MNCharterboard, 10.20.23</p> <p>Safeguard Private Data, MNCharterboard, 10.20.23</p> <p>Adopt a WBWF Strategic Plan, MNCharterboard, 11.17.23</p>
Osman Ali	<p>Abide by the Bylaws, MNCharterboard, 10.20.23</p> <p>Safeguard Private Data, MNCharterboard, 10.20.23</p> <p>Adopt a WBWF Strategic Plan, MNCharterboard, 11.17.23</p> <p>Financial Oversight of Pupil Units, MNCharterboard, 3.22.24</p>
Abdulkadir Abdalla	<p>Abide by the Bylaws, MNCharterboard, 10.20.23</p> <p>Safeguard Private Data, MNCharterboard, 10.20.23</p> <p>Financial Oversight of Pupil Units, MNCharterboard, 3.22.24</p>
Kaltoon Aded	<p>Adopt a WBWF Strategic Plan, MNCharterboard, 11.17.23</p> <p>Financial Oversight of Pupil Units, MNCharterboard, 3.22.24</p>

XII. Announcements

XIII. Adjournment

Action Item:

Motion: Move to adjourn the meeting at 2:50__ PM.

Made by:

Seconded by:

Discussion:

Vote:

Yea:

Nay:

Abstain:

Roll Call Vote	Yea/Nay/Abstain
1. Abdiweli Mohamud (Chair, Community Member)	Y
2. Amina Abdullahi (Parent member)	Y
3. Osman Ali (Community Member)	Y
4. Abdulkadir Abdalla (Vice-Chair, Community member)	Y
5. Kaltoon Aded (Teacher)	Y
6. Anna Hemstead	Y

Decision: Motion carries.