

February Board Meeting Minutes



1091 Snelling Ave. North, St. Paul, MN 55108
 Telephone: (651) 642-0667 | Website: <https://midwaystar.org>

February 16, 2024
 2:00 PM
 In-Person

Mission: Midway Star Academy will create a learning environment that incorporates the cultural experiences of its students by enriching their personal and innate characteristics while setting high expectations and infusing personalized learning into the curriculum to improve student engagement and achievement.

Vision: We envision a school where every student is known, valued, and supported as an individual, with student-centered educational programs to meet each student’s unique needs and interests.

Call to order: Abdiweli called the meeting to order at 2 PM on 2/16/2024.

I. Attendance (Secretary)

Board Members Present or Absent:

| Name | Jul y | Augus t | Septembe r | Octobe r | Novembe r | Decembe r | Januar y | Februar y | Marc h | Apri l | Ma y | Jun e |
|--|----------|------------|---------------|-------------|--------------|--------------|-------------|--------------|-----------|-----------|---------|----------|
| 1. Abdiweli Mohamud (Chair, Community Member) | P | P | P | P | P | P | P | Y | | | | |
| 2. Amina Abdullahi (Parent, Community) | A | P | P | P | P | P | P | Y | | | | |
| 3. Osman Ali (Community, Member) | P | P | P | P | P | A | P | Y | | | | |
| 4. Abdulkadir Abdalla (Vice-Chair, Community) | P | P | P | P | A | P | P | A | | | | |
| 5. Kaltoon Aded (Teacher) | P | P | P | A | P | A | P | Y | | | | |
| 6. Anna Hemstead (Teacher) | | P | P | P | P | P | P | Y | | | | |
| Mohamed Warsame (Ex-Officio) | | P | P | P | P | P | P | Y | | | | |

Guests and Community Members Present:

| Name | Position/Role |
|----------------|-----------------|
| Curtis Keillen | School Attorney |
| Khalif Warsame | Teacher |
| | |
| | |

II. Declaration of Conflicts of Interest

III. Public Comment

IV. Approval of Agenda

Action Item:

Motion: Approval of February 16, 2024 Board Meeting Agenda.

Made by: Anna

Seconded by: Oman

Discussion:

Vote: Yea: 4 Nay: 0 Abstain:

| Roll Call Vote | Yea/Nay/Abstain |
|--|-----------------|
| 1. Abdiweli Mohamud (Chair, Community Member) | Y |
| 2. Amina Abdullahi (Parent member) | Y |
| 3. Osman Ali (Community Member) | Y |
| 4. Abdulkadir Abdalla (Vice-Chair, Community member) | x |
| 5. Kaltoon Aded (Teacher) | x |
| 6. Anna Hemstead | Y |

Decision: Motion carries

V. Approval of Minutes

Action Item:

Motion: Approval of January 19, 2024 Board Meeting Minutes.

Made by: Anna

Seconded by: Osman

Discussion:

Vote: Yea: Nay: Abstain:

| Roll Call Vote | Yea/Nay/Abstain |
|--|-----------------|
| 1. Abdiweli Mohamud (Chair, Community Member) | Y |
| 2. Amina Abdullahi (Parent member) | Y |
| 3. Osman Ali (Community Member) | Y |
| 4. Abdulkadir Abdalla (Vice-Chair, Community member) | x |
| 5. Kaltoon Aded (Teacher) | x |
| 6. Anna Hemstead | Y |

Decision: Motion carries

VI. Committee Reports/Presentations

| | |
|--------------------|-----------------|
| Subject/Presenter: | Academic Report |
| Discussion | |
| Subject/Presenter | |
| Discussion | |
| Subject/Presenter | |
| Discussion | |

VII. New Business

A. Director Evaluation

- 1. Board members will complete this survey:**
<https://www.surveymonkey.com/r/TCFR9FC>
- 2. Mr. Warsame will complete a self-evaluation survey:**
<https://www.surveymonkey.com/r/ZYCF8P3>

VIII. Executive Directors Report

- A. Enrollment Projections**
- B. NWEA Update**
- C. Other/General**

IX. Treasurer Report

- A. Financials Report and Update**
- B. Approve financial reports**

Action Item:

Motion: Review and approve the financial report for January.

Made by: Osman

Seconded by: Ali

Discussion:

Vote:

Yea: 4

Nay: 0

Abstain:

| Roll Call Vote | Yea/Nay/Abstain |
|--|------------------------|
| 1. Abdiweli Mohamud (Chair, Community Member) | Y |
| 2. Amina Abdullahi (Parent member) | Y |
| 3. Osman Ali (Community Member) | Y |
| 4. Abdulkadir Abdalla (Vice-Chair, Community member) | X |
| 5. Kaltoon Aded (Teacher) | x |
| 6. Anna Hemstead | Y |

Decision: Motion carries

C. Approve Revised Budget

Action Item:

Motion: Review and approve the revised budget

This item was postponed until March board meeting.

Made by: _____ Seconded by: _____
 Discussion: _____
 Vote: Yea: _____ Nay: 0 Abstain: _____

| Roll Call Vote | Yea/Nay/Abstain |
|--|-----------------|
| 1. Abdiweli Mohamud (Chair, Community Member) | |
| 2. Amina Abdullahi (Parent member) | |
| 3. Osman Ali (Community Member) | |
| 4. Abdulkadir Abdalla (Vice-Chair, Community member) | |
| 5. Kaltoon Aded (Teacher) | |
| 6. Anna Hemstead | |

Decision:

X. Policy Review

A. Review/approve policies due for review

Action Item: Approve the following policies. Please review and make edits/suggestions prior to the meeting.

1. Group Health Insurance Coverage Policy
2. Acceptance of Gifts Policy
3. School Leader Evaluation Policy

Motion: Approve policies.

Made by: Anna _____ Seconded by: Abdiweli _____
 Discussion: _____
 Vote: Yea: 4 Nay: 0 Abstain: _____

| Roll Call Vote | Yea/Nay/Abstain |
|--|-----------------|
| 1. Abdiweli Mohamud (Chair, Community Member) | Y |
| 2. Amina Abdullahi (Parent member) | Y |
| 3. Osman Ali (Community Member) | Y |
| 4. Abdulkadir Abdalla (Vice-Chair, Community member) | X |
| 5. Kaltoon Aded (Teacher) | x |
| 6. Anna Hemstead | Y |

Decision: Motion carries

B. Review policies to be approved in March. Please review and make edits/suggestions prior to the March board meeting.

1. Fundraising Policy
2. Credit Card Policy
3. Records Retention and Destruction Policy

XI. Board Training: Financial Management and Oversight: Conduct Financial Oversight of Cash Flow

- A. Board members will watch the video: [NEO - Conduct Financial Oversight of Cash Flow for Midway Star \(1-14-22\)-720p-220114.mp4](#)
- B. Board members will discuss and/or take the quiz together or independently:

| | | | |
|--------------------------------|--|--|--|
| New Board Member | Met Requirement? Took the first training within 6 months of being seated and continued all 3 meetings within 12 months of being seated. | | |
| | | | |
| Continuing Board Member | Met Requirement? Continuing Board members need to receive at least one training annually. | | |
| | | | |
| | | | |
| | | | |
| | | | |

XII. Announcements

XIII. Adjournment

Action Item:

Motion: to adjourn the meeting at 3:00 PM.

Made by: Anna

Seconded by: Osman

Discussion:

Vote:

Yea: 3

Nay: 0

Abstain:

| Roll Call Vote | Yea/Nay/Abstain |
|--|------------------------|
| 1. Abdiweli Mohamud (Chair, Community Member) | Y |
| 2. Amina Abdullahi (Parent member) | Y |
| 3. Osman Ali (Community Member) | Y |
| 4. Abdulkadir Abdalla (Vice-Chair, Community member) | X |
| 5. Kaltoon Aded (Teacher) | x |
| 6. Anna Hemstead | Y |

Decision: Motion carries