

September Board Meeting Minutes



1091 Snelling Ave. North, St. Paul, MN 55108  
Telephone: (651) 642-0667 | Website: <https://midwaystar.org>

September 20, 2024

2:00 PM

In-Person

**Mission:** Midway Star Academy will create a learning environment that incorporates the cultural experiences of its students by enriching their personal and innate characteristics while setting high expectations and infusing personalized learning into the curriculum to improve student engagement and achievement.

**Vision:** We envision a school where every student is known, valued, and supported as an individual, with student-centered educational programs to meet each student's unique needs and interests.

**Call to order:** Ali Gule called the meeting to order at 2:00 PM on September 20, 2024.

**I. Attendance (Secretary)**

**Board Members Present or Absent:**

Name	Jul y	Augus t	Septembe r	Octobe r	Novembe r	Decembe r	Januar y	Februar y	Marc h	Apri l	Ma y	Jun e
1. Amina Abdullahi (Parent, Member)	Y		Y									
2. Osman Ali (Community, Secretary)	Y		Y									
3. Anna Hemstead (Teacher, Member)	Y		Y									
4. Ali Guled (Teacher, Member)	Y		Y									
5. Nur Kasin			Y									
Mohamed Warsame (Ex-Officio)			Y									

**Guests and Community Members Present:**

Name	Position/Role
Curtis Keillen	School Attorney
Robert Proccacini	Dieci School Finance

**II. Declaration of Conflicts of Interest:**

**III. Public Comment: Any public comment?**

**IV. Consent Agenda:**

A. Approval of September 20, 2024, board meeting agenda

B. Approval of July 19, 2024, board meeting minutes

**Action Item:**

**Motion:** Move to approve the September 20, 2024, Board Meeting Agenda and the July 19, 2024, board meeting minutes.

Made by:

Seconded by:

Discussion:

Vote:

Yea: 5

Nay: 0

Abstain:

Roll Call Vote	Yea/Nay/Abstain
1. Amina Abdullahi (Parent, Member)	Y
2. Osman Ali (Community, Secretary)	Y
3. Anna Hemstead (Teacher, Member)	Y
4. Ali Guled (Teacher, Member)	Y
5. Nur Kasin (Community, Member)	Y

Decision:

**V. Action Item:**

**Motion:** Move to approve the appointment of a new board member, Nur Kasim

Made by: Anna

Seconded by: Osman

Discussion:

Vote: Yea: 5

Nay: 0

Abstain:

Roll Call Vote	Yea/Nay/Abstain
1. Amina Abdullahi (Parent, Member)	Y
2. Osman Ali (Community, Secretary)	Y
3. Anna Hemstead (Teacher, Member)	Y
4. Ali Guled (Teacher, Member)	Y
5. Nur Kasin (Community, Member)	Y

Decision: Motion carries

**VI. Action Item: Treasurer Report**  
**A. Financials Report and Update**  
**B. Approve financial reports**

**Motion:** Move to approve the financial report for July and August

Made by: Nur Seconded by: Anna

Discussion:

Vote:            Yea: 5                    Nay: 0                    Abstain:

<b>Roll Call Vote</b>	<b>Yea/Nay/Abstain</b>
1. Amina Abdullahi (Parent, Member)	Y
2. Osman Ali (Community, Secretary)	Y
3. Anna Hemstead (Teacher, Member)	Y
4. Ali Guled (Teacher, Member)	Y
5. Nur Kasin (Community, Member)	Y

Decision: Motion carries

**VII. Committee Reports/Presentations**

Subject/Presenter:	Academic Report: MCA data
Discussion	
Subject/Presenter	
Discussion	
Subject/Presenter	
Discussion	

**VIII. New Business:**

- a. Designate Identified Official with Authority (IOwA) for Education Identity Access Management: **Mohamed Warsame**
- b. Review the bylaws: Please review and make edits prior to October’s board meeting.
- c. Sign and submit **Assurance of Compliance and Mandated Reporting.**
- d. Sign and submit the **Annual Charter School Assurances**

**IX. Executive Directors Report:**

- A. Enrollment Projections**
- B. Staffing Updates**
- C. Annual Report: This is currently being worked on.**
- D. Other/General**

**Action Item:**

**Motion:** Move to approve Midway Star’s 2024-2025 student handbook

Made by: Anna      Seconded by: Osman

Discussion:

Vote:              Yea: 5              Nay: 0              Abstain:

<b>Roll Call Vote</b>	<b>Yea/Nay/Abstain</b>
1. Amina Abdullahi (Parent, Member)	Y
2. Osman Ali (Community, Secretary)	Y
3. Anna Hemstead (Teacher, Member)	Y
4. Ali Guled (Teacher, Member)	Y
5. Nur Kasin (Community, Member)	Y

Decision: Motion carries

**Motion:** Move to approve the contract of Instructional Designs for the 2024-25 SY

Made by: Ali Guled              Seconded by: Amina

Discussion:

Vote:              Yea: 5              Nay: 0              Abstain:

<b>Roll Call Vote</b>	<b>Yea/Nay/Abstain</b>
1. Amina Abdullahi (Parent, Member)	Y
2. Osman Ali (Community, Secretary)	Y
3. Anna Hemstead (Teacher, Member)	Y
4. Ali Guled (Teacher, Member)	Y
5. Nur Kasin (Community, Member)	Y

Decision: Motion carries

**X. Policy Review**

**A. Review/approve policies due for review**

**Action Item:**

**Motion:** Move to approve the following policies:

1. 102 In-School Suspension Policy
2. 103 Bullying Prohibition Policy

Made by: Anna                              Seconded by: Amina

Discussion:

Vote:              Yea: 5              Nay: 0              Abstain:

<b>Roll Call Vote</b>	<b>Yea/Nay/Abstain</b>
1. Amina Abdullahi (Parent, Member)	Y
2. Osman Ali (Community, Secretary)	Y

3. Anna Hemstead (Teacher, Member)	Y
4. Ali Guled (Teacher, Member)	Y
5. Nur Kasin (Community, Member)	Y

Decision: Motion carries

**B. Review policies to be approved in September. Please review and make edits/suggestions prior to the August board meeting.**

1. 104 Student Conduct and Discipline Policy
2. 105 Harassment and Violence Prohibition Policy
3. 106 Athletics and Activities Policy
4. 107 Student Device Agreement
5. 108 Cellphone Contract

**XI. Board Training:**

**A. Board members will watch the video on How to Write an Annual Report:**

[How to Write an Annual Report Video](#)

**B. Board members will review and discuss the PowerPoint presentation.**

**C. Board members will take the quiz together.**

[https://docs.google.com/presentation/d/18IU8oab-](https://docs.google.com/presentation/d/18IU8oab-xn7b8ygyOjVZTTsq72HPpTzH/edit?usp=drive_link&ouid=113780568867030231933&rtpof=true&sd=true)

[xn7b8ygyOjVZTTsq72HPpTzH/edit?usp=drive\\_link&ouid=11378056886703](https://docs.google.com/presentation/d/18IU8oab-xn7b8ygyOjVZTTsq72HPpTzH/edit?usp=drive_link&ouid=113780568867030231933&rtpof=true&sd=true)

[0231933&rtpof=true&sd=true](#) [School Board: Board's Roles & Responsibilities](#)

[Quiz](#)

New Member Training			
New Board Member Name	Board's Role and Responsibilities	Open Meeting Law	Data Practices law
Ali Guled			
Nur Kasin			
Annual Training			
Continuing Board Member Name	Date of Training	Training Topic	Presenter
1. Abdulkadir Abdalla (Chair Treasurer, Community)			
2. Amina Abdullahi (Parent, Member)			

3. Osman Ali (Community, Secretary)			
4. Anna Hemstead (Teacher, Member)			
5. Kaltoon Aded (Teacher, Member)			
6. Ali Guled (Teacher, Member)			
7. Abdifitah Sheikh (Community, Member)			

**XII. Announcements**

**XIII. Adjournment**

**Action Item:**

**Motion: Move to adjourn the meeting at 3 PM.**

Made by: Hasan

Seconded by: Anna

Discussion:

Vote:

Yea: 5

Nay: 0

Abstain:

<b>Roll Call Vote</b>	<b>Yea/Nay/Abstain</b>
1. Amina Abdullahi (Parent, Member)	Y
2. Osman Ali (Community, Secretary)	Y
3. Anna Hemstead (Teacher, Member)	Y
4. Ali Guled (Teacher, Member)	Y
5. Nur Kasin (Community, Member)	Y

Decision: Motion carries