

January Board Meeting Minutes



1091 Snelling Ave. North, St. Paul, MN 55108
Telephone: (651) 642-0667 | Website: <https://midwaystar.org>

January 17, 2025
2:00 PM
In-Person

Mission: Midway Star Academy will create a learning environment that incorporates the cultural experiences of its students by enriching their personal and innate characteristics while setting high expectations and infusing personalized learning into the curriculum to improve student engagement and achievement.

Vision: We envision a school where every student is known, valued, and supported as an individual, with student-centered educational programs to meet each student's unique needs and interests.

Call to order: Hasan Ainab called the meeting to order at 2 PM on 1/17/2025.

I. Attendance (Secretary)

Board Members Present or Absent:

Name	July	August	September	October	November	December (canceled, quorum not established)	January	February	March	April	May	June
Amina Abdullahi (Parent, Member)	Y		Y	Y	Y		Y					
Kaltoon Aded (Teacher, Member)	Y		N	Y	N		Y					
Ainab, Hasan (Teacher, Member)	Y		Y	Y	Y		Y					
Yasin, Abdifitah (Community, Member)	Y		N	Y	Y		N					

Kasim, Nur (Community)			Y	Y	Y		Y					
Mohamed Warsame (Ex-Officio)	Y		Y	Y	Y		Y					

Guests and Community Members Present:

Name	Position/Role
Robert Proccacini	Dieci School Finance
Curtis Keillen	School attorney

II. Declaration of Conflicts of Interest: None

III. Public Comment: None

IV. Consent Agenda

Action Item:

Motion: Move to approve the January 17, 2025, Board Meeting Agenda and the November 15, 2024, Board Meeting Minutes.

Made by: Nur

Seconded by: Amina

Discussion:

Vote:4

Yea: 4

Nay:

Abstain:

Roll Call Vote	Yea/Nay/Abstain
Amina Abdullahi (Parent, Member)	Y
Kaltoon Aded (Teacher, Member)	Y
Hasan Ainab (Teacher, Member)	Y
Abdifitah Yasin (Community, Member)	X
Kasim, Nur (Community)	Y

Decision: Motion carries

V. Committee Reports/Presentations

Subject/Presenter	Academic Report/Contract Goals:
Discussion	NWEA results

VI. New Business

A. Open Meeting Law Reminders:

- a. If attending virtually, cameras must be on. Board members must be able to see and hear everyone.
- b. If attending virtually, you must be in a location that is open and accessible to the public.
- c. If attending virtually, you must disclose the address of the location prior to the meeting and the address must be posted in the agenda.

B. School Leader Evaluation

- a. Annually, board members evaluate the school leader. Review the board policy on the evaluation of the leader.
- b. Approve the updates made to the policy.

Motion: Move to approve the School Leader Evaluation Process Policy.

Made by: Hasan

Seconded by: Nur

Discussion:

Vote:

Yea: 4

Nay:

Abstain:

Roll Call Vote	Yea/Nay/Abstain
Amina Abdullahi (Parent, Member)	Y
Kaltoon Aded (Teacher, Member)	Y
Hasan Ainab (Teacher, Member)	Y
Abdifitah Yasin (Community, Member)	X
Kasim, Nur (Community)	Y

Decision: Motion carries

Motion: Move to approve the launch of Request for Bidding or RFP for MSA vendors that are due for undergoing bidding process this year:

Made by: Nur

Seconded by: Hasan

Discussion:

Vote:

Yea: 4

Nay:

Abstain:

Roll Call Vote	Yea/Nay/Abstain
Amina Abdullahi (Parent, Member)	Y
Kaltoon Aded (Teacher, Member)	Y
Hasan Ainab (Teacher, Member)	Y
Abdifitah Yasin (Community, Member)	X
Kasim, Nur (Community)	Y

Decision: Motion carries

VII. Executive Directors Report

- A. Enrollment Projections:** The enrollment remains within the budget at 415.
- B. Executive Director’s professional development update:** Mr. Warsame discussed his credentials as a licensed school administrator and that he can use his doctorate credit classes, which he is currently doing while researching topics related to education, such as parental involvement in education which will benefit the school in the long run. He believes these courses and research work should be sufficient for his professional development, along with his already acquired school administrator licensure.
- C. Other/General:**

VIII. Treasurer Report

- A. Financials Report and Update**
- B. Approve financial reports**

Action Item:

Motion: Move to approve the financial report for November and December.

Made by: Hasan

Seconded by: Nur

Discussion:

Vote:

Yea: 4

Nay:

Abstain:

Roll Call Vote	Yea/Nay/Abstain
Amina Abdullahi (Parent, Member)	Y
Kaltoon Aded (Teacher, Member)	Y
Hasan Ainab (Teacher, Member)	Y
Abdifitah Yasin (Community, Member)	X
Kasim, Nur (Community)	Y

Decision: Motion carries

IX. Policy Review

- A. Review/approve policies. Board members will review and make edits/suggestions prior to the meeting.**

Action Item:

Motion: Move to approve the following policies:

1. 115 Restrictive Procedure Plan
2. 301 Equal Educational Opportunity Policy
3. 416 Electronic Funds Transfer Policy

Made by: Nur

Seconded by: Hasan

Discussion:

Vote:

Yea: 4

Nay:

Abstain:

Roll Call Vote	Yea/Nay/Abstain
Amina Abdullahi (Parent, Member)	Y

Kaltoon Aded (Teacher, Member)	Y
Hasan Ainab (Teacher, Member)	Y
Abdifatah Yasin (Community, Member)	X
Kasim, Nur (Community)	Y

Decision: Motion carries

B. Review policies to be approved in February. Please review and make edits/suggestions prior to the February board meeting.

1. 303 Age of Entrance Policy
2. 305 Whistleblower Policy
3. 108 Cell Phone Policy
4. 318 Election Policy

X. Board Training

A. Board members will watch the following videos:

- a. Maintain Relations with the Authorizer [NEO - Maintain Relations with the Authorizer \(1-14-22\)-720p-220115.mp4](#)
- b. Financial Oversight of Pupil Units [NEO - Conduct Financial Oversight of Pupil Units \(1-13-22\)-720p-220114.mp4](#)
- c. Evaluating the School Leader [NEO - Evaluate School Leaders \(1-14-22\)-720p-220115.mp4](#)

B. An IDI consultant will provide training on the above topics during the meeting on March 21, 2025 .

New Member Training						
New Board Member Name	Board's Role and Responsibilities	Open Meeting Law	Data Practices law	Board Roles and Responsibilities	Employment Policies and Practices	Financial
Hasan Ainab	8.23.24 Instructional Designs, Inc.	8.23.24 Instructional Designs, Inc.	8.23.24 Instructional Designs, Inc.	The Role of Charter School Boards in Effective Governance, 11.15.24, Marcy Myers, IDI		Adopt a Budget, 11.15.24, Marcy Myers, IDI
Abdifatah Yasin	10.31.24	10.31.24	10.31.24	The Role of Charter School		Adopt a Budget, 11.15.24,

	Instructional Designs, Inc.	Instructional Designs, Inc.	Instructional Designs, Inc.	Boards in Effective Governance, 11.15.24, Marcy Myers, IDI		Marcy Myers, IDI
Nur Kasin				The Role of Charter School Boards in Effective Governance, 11.15.24, Marcy Myers, IDI		Adopt a Budget, 11.15.24, Marcy Myers, IDI

Annual Training			
Continuing Board Member Name	Date of Training	Training Topic	Presenter
Amina Abdullahi (Parent, Member)	11.15.24	The Role of Charter School Boards in Effective Governance Adopt a Budget	Marcy Myers, Instructional Designs, Inc.
Anna Hemstead (Teacher, Member)	11.15.24	The Role of Charter School Boards in Effective Governance Adopt a Budget	Marcy Myers, Instructional Designs, Inc.
Kaltoon Aded (Teacher, Member)			
Mohamed Warsame (Ex-Officio)	11.15.24	The Role of Charter School Boards in Effective Governance Adopt a Budget	Marcy Myers, Instructional Designs, Inc.

XI. Announcements

XII. Adjournment

Action Item:

Motion: to adjourn the meeting at 2:35 PM.

Made by: Hasan

Seconded by: Nur

Discussion:

Vote:

Yea: 3

Nay:

Abstain:

Roll Call Vote	Yea/Nay/Abstain
Amina Abdullahi (Parent, Member)	
Kaltoon Aded (Teacher, Member)	
Hasan Ainab (Teacher, Member)	
Abdifitah Yasin (Community, Member)	
Kasim, Nur (Community)	

Decision: Motion carries