

April Board Meeting Agenda



1091 Snelling Ave. North, St. Paul, MN 55108
 Telephone: (651) 642-0667 | Website: <https://midwaystar.org>

April 18, 2025
 2:00 PM
 In-Person

Mission: Midway Star Academy will create a learning environment that incorporates the cultural experiences of its students by enriching their personal and innate characteristics while setting high expectations and infusing personalized learning into the curriculum to improve student engagement and achievement.

Vision: We envision a school where every student is known, valued, and supported as an individual, with student-centered educational programs to meet each student's unique needs and interests.

Call to order: Hasan called the meeting to order at 2 PM on 4/18/2025.

I. Attendance (Secretary)

Board Members Present or Absent:

Name	Jul y	Augu st	Septem ber	Octob er	Novem ber	Decem ber (cancel ed, quoru m not establis hed)	Janua ry	Februa ry	Mar ch	Apr il	Ma y	Ju ne
Amina Abdullahi (Parent, Member)	Y		Y	Y	Y		Y	Y	Y	Y		
Kaltoon Aded (Teacher, Member)	Y		N	Y	N		Y	Y	Y			
Ainab, Hasan (Teacher, Member)	Y		Y	Y	Y		Y	Y	Y	Y		
Yasin, Abdifitah (Community, Member)	Y		N	Y	Y		N	Y	Y			
Kasim, Nur (Community)			Y	Y	Y		Y	Y	Y	Y		
Mohamed Egal								Y	Y	y		

Discussion	
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VI. New Business

A. School Leader Evaluation

1. All board members will complete the school leader evaluation by Friday, April 25, 2025. <https://www.surveymonkey.com/r/THCLPQG>
2. Mr. Warsame will complete the self-evaluation by Friday, April 25, 2025. <https://www.surveymonkey.com/r/GTZGHVC>
3. Results of the survey will be shared at the May board meeting.

B. Satisfaction Surveys

1. Review and approve student and teacher satisfaction surveys.
2. Discuss communicating and distribution of the surveys.
3. Distribution of parent satisfaction survey (paper copy or online: <https://www.surveymonkey.com/r/9LHCLXT>)

Action Item:

Motion: Move to approve the student and teacher satisfaction surveys.

Made by: Amina

Seconded by: Nur

Discussion:

Vote:

Yea: 4

Nay:

Abstain:

Roll Call Vote	Yea/Nay/Abstain
Amina Abdullahi (Parent, Member)	Y
Kaltoon Aded (Teacher, Member)	
Hasan Ainab (Teacher, Member)	Y
Abdifitah Yasin (Community, Member)	
Kasim, Nur (Community)	Y
Mohamed Egal	Y

Decision: Motion carries

VII. Executive Directors' Report

- A. Enrollment Update: Mr. Warsame reviewed the school's current enrollment figures and outlined the academic strategies implemented to fulfill the students' needs. Enrollment remains stable, and the improvements in academic performance are clear from the school's assessments. Mr. Warsame provided an optimistic perspective on the school's future concerning both students' academic achievements and enrollment statistics, which are crucial for sustaining the school's mission to cater to all students' needs.

B. Other/General

VIII. Treasurer Report

- A. Financials Report and Update
- B. Approve financial reports

Action Item:

Motion: Move to approve the financial report for March.

Made by: Nur

Seconded by: Amina

Discussion:

Vote:

Yea:

Nay:

Abstain:

Roll Call Vote	Yea/Nay/Abstain
Amina Abdullahi (Parent, Member)	Y
Kaltoon Aded (Teacher, Member)	
Hasan Ainab (Teacher, Member)	Y
Abdifitah Yasin (Community, Member)	
Kasim, Nur (Community)	Y
Mohamed Egal	Y

Decision: Motion carries

IX. Policy Review

- A. Review/approve policies. Board members will review and make edits/suggestions prior to the meeting.**

Action Item:

Motion: Move to approve the following policies.

1. 309 Manual Check Procedure
2. 310 Fund Balance Policy
3. Student Journalism Policy
4. Enrollment Policy

Made by: Hasan

Seconded by: Mohamed

Discussion:

Vote:

Yea: 4

Nay:

Abstain:

Roll Call Vote	Yea/Nay/Abstain
Amina Abdullahi (Parent, Member)	Y
Kaltoon Aded (Teacher, Member)	
Hasan Ainab (Teacher, Member)	Y
Abdifitah Yasin (Community, Member)	
Kasim, Nur (Community)	Y
Mohamed Egal	Y

Decision: Motion carries

Action Item: Facility Expansion

Motion: To approve the expansion of the facility.

Made by: Amina

Seconded by: Hasan

Discussion: Mohamed presented a plan to the board that he has been developing with the landlord, which aims to expand the school's current facility by around 15,000 square feet. This expansion will improve the school's learning environment by adding multiple classrooms, a

library, restrooms, intervention rooms, a nurse's office, administrative offices, and a family reception area. The existing facility is lacking many essential services due to limited space. Currently, only two bathrooms are available for a staff of over seventy individuals. Additionally, there is no library or even a functioning cafeteria. With the new space, we should be better equipped to serve our students. However, there will be additional costs associated with acquiring this new space. After extensive discussions, the landlord has agreed to contribute at least \$800,000.00 or more towards the construction of this project. On the other hand, the school will pitch in approximately \$400,000.00, but the cost may be higher due to the pending bid and higher construction costs. Either way, the landlord is responsible for financing about 70% of the construction costs and the school may contribute more toward the improvement of the facility.

The board members raised numerous questions regarding the school's financial contribution, questioning how the school could afford such an amount when the landlord covers only about 66% of the total project cost. Following a thorough discussion, the board consented to contribute only \$400,000.00 to the project and stipulated that the landlord should not impose any further charges on the school since additional funds will be necessary for purchasing curriculum materials, furniture, and technology. They also requested that the school's contribution be allocated specifically for the construction of the library, cafeteria, restrooms, nurse's office, lockers, and the renovation of the existing facility. The board requires a detailed breakdown of this work to ensure the school's financial commitment will not exceed \$400,000.00. Finally, the board emphasized that the project proposal must proceed, including a new entrance to the expanded facility. The landlord must construct a new entrance with a lobby to enhance security. The board members were adamant that the landlord is responsible for covering the expenses related to the construction of the building's entrance and lobby, which the landlord estimated to be an additional \$150,000.00 to the construction costs.

Vote: Yea: 4 Nay: Abstain:

Roll Call Vote	Yea/Nay/Abstain
Amina Abdullahi (Parent, Member)	Y
Kaltoon Aded (Teacher, Member)	
Hasan Ainab (Teacher, Member)	Y
Abdifitah Yasin (Community, Member)	
Kasim, Nur (Community)	Y
Mohamed Egal	Y

Decision: Motion carries

Review policies to be approved at the next board meeting. Please review and make edits/suggestions prior to the next board meeting.

1. Facility Neutrality and Equal Access for Student Non-Curricular Groups Policy

X. Board Training

- A. Board members will watch the following videos prior to the board meeting:

- a. Maintain Relations with the Authorizer [NEO - Maintain Relations with the Authorizer \(1-14-22\)-720p-220115.mp4](#)
 - b. Financial Oversight of Pupil Units [NEO - Conduct Financial Oversight of Pupil Units \(1-13-22\)-720p-220114.mp4](#)
 - c. Evaluating the School Leader [NEO - Evaluate School Leaders \(1-14-22\)-720p-220115.mp4](#)
- B. An IDI consultant will provide training on the above topics during the meeting on April 18, 2025.

New Member Training						
New Board Member Name	Board's Role and Responsibilities	Open Meeting Law	Data Practices law	Board Roles and Responsibilities	Employment Policies and Practices	Financial
Hasan Ainab	8.23.24 Instructional Designs, Inc.	8.23.24 Instructional Designs, Inc.	8.23.24 Instructional Designs, Inc.	The Role of Charter School Boards in Effective Governance, 11.15.24, Marcy Myers, IDI		Adopt a Budget, 11.15.24, Marcy Myers, IDI
Abdifatah Yasin	10.31.24 Instructional Designs, Inc.	10.31.24 Instructional Designs, Inc.	10.31.24 Instructional Designs, Inc.	The Role of Charter School Boards in Effective Governance, 11.15.24, Marcy Myers, IDI		Adopt a Budget, 11.15.24, Marcy Myers, IDI
Nur Kasin	9.22.24, Marcy Myers, Instructional Designs, Inc.	9.22.24, Marcy Myers, Instructional Designs, Inc.	9.22.24, Marcy Myers, Instructional Designs, Inc.	The Role of Charter School Boards in Effective Governance, 11.15.24, Marcy Myers, IDI		Adopt a Budget, 11.15.24, Marcy Myers, IDI

Mohamed Egal	2.4.25, Marcy Myers, Instructional Designs, Inc.	2.4.25, Marcy Myers, Instructional Designs, Inc.	2.4.25, Marcy Myers, Instructional Designs, Inc.			
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Annual Training			
Continuing Board Member Name	Date of Training	Training Topic	Presenter
Amina Abdullahi (Parent, Member)	11.15.24	The Role of Charter School Boards in Effective Governance Adopt a Budget	Marcy Myers, Instructional Designs, Inc.
Anna Hemstead (Teacher, Member)	11.15.24	The Role of Charter School Boards in Effective Governance Adopt a Budget	Marcy Myers, Instructional Designs, Inc.
Kalton Aded (Teacher, Member)			
Mohamed Warsame (Ex-Officio)	11.15.24	The Role of Charter School Boards in Effective Governance Adopt a Budget	Marcy Myers, Instructional Designs, Inc.

XI. Announcements

XII. Adjournment

Action Item:

Motion: to adjourn the meeting at 3:10 PM.

Made by: Hasan

Seconded by: Amina

Discussion:

Vote:

Yea:

Nay:

Abstain:

Roll Call Vote	Yea/Nay/Abstain
Amina Abdullahi (Parent, Member)	

Kaltoon Aded (Teacher, Member)	
Hasan Ainab (Teacher, Member)	
Abdifitah Yasin (Community, Member)	
Kasim, Nur (Community)	
Mohamed Egal	

Decision: Motion carries